

May 19, 2016

Dear Exhibitors of WAC2016:

WAC 2016 Exhibition Secretariat

World Adhesive & Sealant Conference (WAC2016)
Notice of Exhibitor Briefing Session

We are pleased to inform you that the Exhibitor Briefing Session will be held with the following details. Please read them through, fill out the application form, and return it to the Exhibition Secretariat on or before June 1, 2016. Thank you in advance for your application.

1. **Event:** World Adhesive & Sealant Conference (WAC2016) Exhibitor Briefing Session
2. **Date:** June 13 (Monday), 2016
3. **Venue:** Banquet Hall [Gold 19] on the 19th floor, Shinagawa Prince Hotel Main Tower
4. **Schedule of the day**
 - 13:30 - Reception desk in front of Gold 19 opens.
 - 14:00 Organizer's opening remarks;
Briefing on the Exhibition Guidelines; Q and A session.
Visit to the site (Exhibition site: Prince Hall).
 - 16 : 00 Briefing Session ends.

*Please note and understand that the area in the Prince Hall (Exhibition site) you can preview will be between Taisetsu and Fuji, which is not the area where the Exhibition will be held but its interior is similar.
5. **Number of participants:** Up to two per company
6. **Language:** Japanese
*Materials in English will be available.
7. **Access:** Please consult the following map to get to the venue.

[Nearest railway station]

Two-minute walk from the JR/Keikyu
Shinagawa Station Takanawa Exit

[Venue]

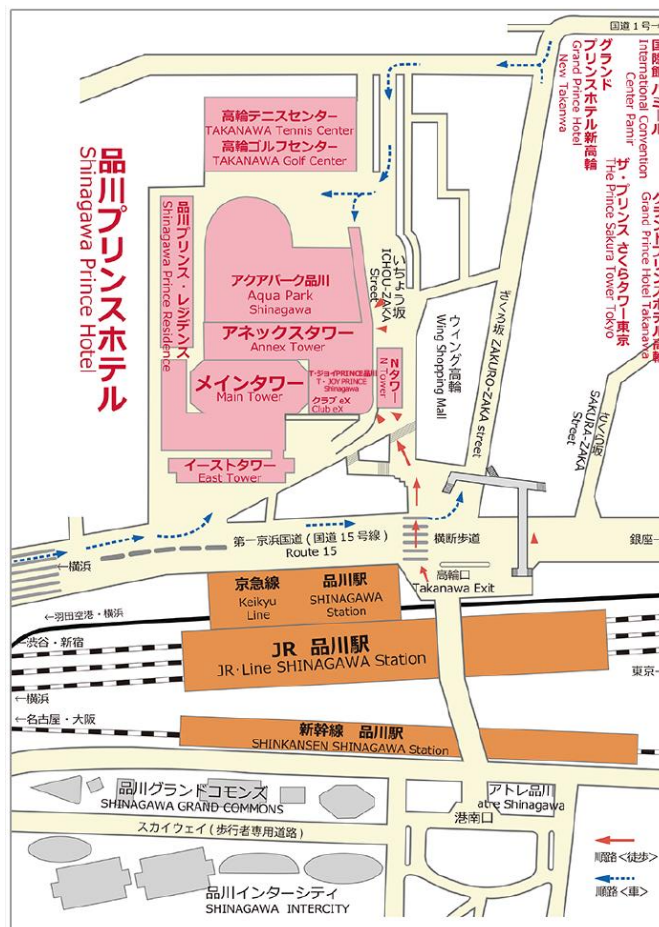
Banquet Hall [Gold 19] on the 19th floor,
Shinagawa Prince Hotel

Main Tower

10-30 Takanawa 4-chome, Minato-ku

Tokyo, 108-8611 Japan

Phone: +81-3-3440-1111



8. **Materials:** The Exhibition Guidelines will be emailed to you in advance.

9. **Participation registration deadline: June 1 (Wednesday), 2016**

Please fill out the attached application form and return it on or before the above
deadline date.

10. **Contact**

■ Please **submit the participation application** / make an inquiry, if you have any questions, to:

Umezaki(Ms.) at the WAC 2016 Exhibition Secretariat at wac2016@accost.co.jp

■ Contact on the day of the Exhibitor Briefing Session (June 13):

Umezaki(Ms.) with the emergency contact phone number of +81-90-1762-7000

■ Contact for inquiries about WAC2016:

Ishikawa(Ms.) or Chijimatsu(Ms.) at the Secretariat of WAC2016 at

wac2016@convention.co.jp

We look forward to seeing you at the Exhibitor Briefing Session.